

# NATIONAL INTERSCHOLASTIC ATHLETIC ADMINISTRATORS ASSOCIATION

## Section Meeting Minutes

**Section: 1**

**Recorder: Trish Witkin, CMAA**

Sunday, December 16, 2018 – 1:00 – 2:30 pm  
Henry B Gonzalez Convention Center

**Number of delegates in attendance: 33**

**Total number in attendance (including Delegates): 150**

Meeting was called to order by Jim Davis, CAA Section 1 Representative to the Board of Directors at 1:04 p.m. Jim welcomed everyone and thanked them for attending the meeting. Thank you to Mike Roy (MA) for checking attendees in and Trish Witkin for recording minutes.

Each state introduced delegates, board members and state association members in attendance. Jim introduced all committee members from section 1 serving on NIAA

Attendees are reminded that when making a motion, they should identify themselves stating their name and state.

### **Approval of Spring, 2018 Minutes:**

Motion to accept the minutes from the Spring 2018 Section Meeting (Carol Dozibrin NH/Dave Suter NJ)

### **Recognition of Award Winners from the Section:**

Several Section 1 athletic administrators were recognized as nominees of NIAAA awards by their states. Congratulations to Rich Reilly (MA).

Section 1 has 4 administrators being recognized at the conference luncheon and conference banquet. Anthony Amero, CMAA (ME) will receive the NFHS Citation at Monday's luncheon. Bunky Dow, CAA (ME) will receive the NIAAA Distinguished Service Award at Tuesday's banquet. Also at Tuesday's banquet, Gary Stevens, CMAA (ME) will receive the Frank Kovaleski Professional Development Award and Rhode Island's Allen Huestis, CAA, will be inducted into the NIAAA Hall of Fame and. Congratulations to Anthony, Bunky, Gary and Allen.

Section 1 also had a national scholarship essay winner. Evan Gwozdz (MA) was honored at the opening general session.

Jim recognized Trish Witkin for being selected to serve as the program chair for the 5<sup>th</sup> generation strategic plan.

### **Sectional Representation Review:**

New Hampshire is in line to put forth a person for the Board of Directors. That name must be placed in nomination at the December 2019 section meeting in national Harbor.

## **Review of At-Large Process (impact of each section) New Process starts next year.**

States not eligible Mass, NH and Maine due to the long standing section agreement that the state rolling off the board would not submit a name.

Jim reminded everyone that we will be going through the election process at our spring section meeting in Maine. Names must be submitted by process. Be sure these individuals have met the qualifications. An email will follow the conference outlining the process for state liaisons and executive directors.

**National Initiative & Assistances Network:** Fred Balsamo reported pending board approval, the next initiative will be with the Wounded Warrior project. The committee reported success with the Red Cross blood drive initiative. The next one will be strictly monetary.

**Resolutions Committee Update:** Tom Holgate reported the Resolutions Committee has met several times. A survey went out and 1500 responses were received. The committee has been working on updated old resolutions. Purpose of the committee is to deal with current and future hot topics. Topics include transgender athletes, Title IX, Club Sports, E-Sports, Health and Safety of student-athletes (Concussions, sudden cardiac arrest etc).

**Certification Update:** (section representative to speak)

Certification changes are coming along effective January 1, 2019. LTC 503 will be required for CAA and LTC 510 will be required for CMAA. Due to these changes, 439 CAA applications have been approved as of early December, 72 CMAA oral presentations have been submitted. To date, we have 7224 certified athletic administrators and 843 certified master athletic administrators.

## **NIAAA On-Going Business:**

### **A. Professional Development Academy**

1. **Certification Change:** Effective January 1, 2019, LTC 503 will become a requirement for CAA, RAA and MSRAA.. LTC 510 becomes a requirement for CMAA. The number of electives required has been reduced from six to one 600, one 700 and three additional courses at any level.
2. **Learning Management System:** The LMS is the host of all LTI instructional materials, online CAA Exam, Past Conference Workshops. Currently, the following courses are available online: LTC 501, 502, 503, 504, 506, 508 and 510.
3. **Leadership Training Institute Update:** in 2019, the following courses are due for revisions: 611, 626, 627, 709, 719, 703, 721, 724. New courses in the pipeline include topics of coaching coaches and synthetic turf. The 2019 webinar schedule is posted.
4. **Cohort Leadership Pilot:** Fifteen CMAA's are currently enrolled in the pilot of the leadership cohort being led by Darryl Nance. This will run through the 2019 national conference and there is a possibility of additional cohorts being formed.

- B. **NIAAA Sponsors:** Attendees are reminded to visit with the exhibitors while at the conference and be sure to thank them for their support. New sponsors include Nanonation, Team Pride Awards, Ticket Spicket, and Growing Leaders.

**C. Timeline Dates Review- For Key Nominations:** Jim reviewed key dates for the awards/nominations.

- a. Student scholarship essays should be submitted prior to the section prior to the meeting for review. State winners will be placed in the portal. Be sure the athletic director has signed the essay application.
- b. Hall of Fame nominees must be submitted to the NIAAA by July 1. States are reminded they can submit a pre-1977 candidate and a post- 1977 candidate annually.
- c. State Award of Merit nominees can be sent to the NIAAA at any time in the year but to be included in the Winter IAA magazine, name and photo must be received by October 1.
- d. Frank Kovaleski Professional Development Award submissions are due to the NIAAA section board representative 30 days prior to the spring section meeting.
- e. Distinguished service award applications are due to the NIAAA by July 1.

**D. Membership Accomplishments-2018:** All 8 states in section one received commendations, all are dual states and four earned record membership this year.

**E. Other Sectional Business**

- a. Committee Applications- Members are encouraged to submit committee applications.
- b. Review Plans for 2019 Spring/Summer Section Meeting- the 2019 spring section meeting will be held on April 4 at the Samoset Resort in Samoset Maine. Jim encouraged states to submit names of athletic administrators who may be interested in serving on the strategic planning committee. Get names to Jim prior to the February board meeting.
- c. There were no recommendations to the Board of Directors.
- d. There are no questions to be addressed at Delegate Assembly
- e. Support the endowment through the golf tournament, fun run, raffle and pin sales.
- f. Other Section Items: Pete Shambo and Steve Young reported on the summer institute schedule, including coursework, national faculty, and fun activities. Registration information and hotel information is available on the section 1 website [www.section1niaaa.org](http://www.section1niaaa.org).
- g. A motion was made to accepted the treasurers report as presented by Gary Stevens (Fred Balsamo CT/Pete Shambo NY)
- h. State Conferences and Locations:
  - a) Vermont- March 24-26 South Burlington at the former Sheraton
  - b) RI/MA- March 26-29 Resort and Conference Center, Hyannis, MA
  - c) NY- March 13-15 Saratoga Hilton, Saratoga Springs, NY
  - d) NJ- March 11-15 Golden Nugget, Atlantic City, NJ
  - e) NH- May 22-24 Red Jacket Inn, North Conway, NH
  - f) ME- April 2-5 Samoset Resort, Samoset ME
  - g) CT- March 20-22 Sheraton Rocky Hill CT
- i. Other from the Section membership
  - a) Denny Fries reported on the Retirees Committee. 10% of attendees at this conference are retirees and are younger than before. If your state has a retiree rep, please let Denny know who that is so he can connect with them.
  - b) Publications is looking for articles on facilities if anyone is going through a renovation. There is assistance with writing the article.

**F. State Door Prize Drawing:** Be reminded of the proper decorum when presenting door prizes.

Meeting adjourned at 1:59 p.m. (Tom Conti VT, Carol Dozibrin NH)