

**National Interscholastic
Athletic Administrators Association, Inc.**
Section 1
www.section1niaaa.org

2007 NIAAA Spring Section Meeting Agenda
Holiday Inn Express - Middletown, RI
2:00pm – 5:00pm

I. Meeting was called to order at 2pm. Mike Lunney welcomed everyone. Gerry Durgin also spoke to the group, thanking everyone for their support and efforts. Bruce Whitehead and Mike Blackburn were commended for their work for the organization.

A. Introduction of Attendees

(NIAAA) Mike Blackburn (Associate Director)
(CT) Joe Tonelli, Chip Dorwin
(MA) Walter Sargent, Buddy Carlson, Jim Davis
(ME) Marty Ryan, Gerry Durgin, Anthony Amero
(NH) Carol Dozibrin
(NJ) Robert Hopek, Bob Rossi
(NY) Dave Martens, Denny Fries, Alan Mallanda, Bill Bryant
(RI) Allen Huestis, Ted Quigley, Jean Angell
(VT) Amy Molina, Bob Hingston

B. Roll sheet was distributed and everyone in attendance signed in.

II. Old Business

A. Enclosed - 2006 Spring Minutes (North Conway, NH)

B. Section 1 Minutes from National Conference in Anaheim, CA
Motion to accept minutes made by Al Huestis (RI)
Seconded by Marty Ryan (ME)
Minutes were accepted

C. Other minutes were included in each person's binders.

1. Liaisons Meeting – Dec. 2006
2. NIAAA Delegate Assembly – Dec. 2006
3. Annual Conference Meeting – Dec. 2006
4. Executive Directors Meeting – Dec. 2006
5. NIAAA State Awards Chair Meeting – Dec. 2006

D. Policy Review

1. Alcohol and Presentation of door prizes policy was reviewed and a copy of the policy was included in everyone's binders.

A question was asked by Dave Martens (NY) regarding Canadian provinces and whether they are part of Section 8. Do they pay dues, etc.? Marty Ryan (ME) informed everyone that they were guests and not members.

III. NIAAA Board of Directors and At-Large Rotation

A. Reviewed the Section 1 Rep. and At-Large rotation cycles

1. Vermont nominated **Frank Pecora** as Section 1 Representative to the NIAAA Board replacing Mike Lunney in 2008. Bob Hingston (VT) gave a brief overview of Frank's abilities and experience. On a motion made by Amy Molina (VT) and seconded by Allen Huestis (RI), Frank Pecora was approved unanimously.

2. At Large Candidate – Discussion and Nomination.

Two names were brought forward for the At-Large position. Paul Mengold (CT) and Gregg Ficarra (NJ) were each nominated by their respective states. Joe Tonelli (CT) spoke to Paul's qualifications for the position, as did Chip Dorwin (CT). Robert Hopek (NJ) spoke to the qualifications of Gregg for the position. Bob Rossi (NJ) also spoke on behalf of Gregg. Marty Ryan (ME) asked whether Gregg was a CAA and this was confirmed. Each liaison was asked to cast one ballot from each state. The ballots were collected and counted by Dennis Fries from NY. Gregg Ficarra (NJ) was voted as the at large candidate from Section 1. Joe Tonelli (CT) congratulated Gregg and offered their support.

Walter Sargent (MA) then made a motion to accept the nomination of Gregg, with Marty Ryan (ME) seconding the motion. Motion passed unanimously.

Discussion was then made regarding establishing a procedure when more than one candidate is nominated from within the Section. Should there be a written resume, or should people just speak to the qualifications. It was suggested that qualifications be sent to liaisons in advance of the meeting. Instead of making a motion at this meeting it was decided to put it as an agenda item for the next meeting. Dave Martens (NY) was asked to reach out to some of the other liaisons and come back with a proposal.

B. Section 1 meeting rotation

Next year's meeting date: RI was supposed to host next year. VT was supposed to host this year. CT was asked to host next year so that the rotation could remain the same. Mike Lunney asked for discussion regarding whether or not the meeting should continue at state conferences or be independent. Everyone agreed that the rotation should stay the same and that the host state would have the right to make the decision themselves. Some states (like Maine) felt strongly that they would like to continue the meeting at their conference when it is their turn. Rotating to other states gets everyone out and about. Some states, however, might not be able to afford it. Walter Sargent (MA) suggested that Sectional dues could be paid by everyone each year to help states offset the costs. Host states would be responsible to take care of the particulars. It was stated that March is a difficult month for most states because many of the liaisons find it difficult to attend the Section meeting while administering their own state's conference. The schedule is tough to work around. Bob from NJ missed most of the Section Meeting in New Jersey because he had run state conference at the same time.

Dave Martens (NY) felt that the key issue is to agree on the date. Mike Lunney (RI) asked to keep the rotation the way it is. Connecticut agreed to host next year. It was decided that Connecticut will get back to Mike Lunney with next year's meeting date and location. It was also decided that each state would be responsible for their hotel costs while attending the Section Meeting. This will help host states if they decide to hold the meeting separate from their state conference.

C. Section 1 2008 State Conferences: Date and Location

Connecticut:	March 27 & 28	Rocky Hill Marriott	Rocky Hill, CT
Maine	April 1 – 4	Samoset Resort	Rockport, ME
Massachusetts	March 18 – 21	Four Points Sheraton	Hyannis, MA
Rhode Island	March 18 – 21	Four Points Sheraton	Hyannis, MA
New Hampshire	May 21 – 23	Red Jacket Inn	North Conway, NH
New Jersey	March 17 – 20	Borgata Resort/Casino	Atlantic City, NJ
New York	March 12 – 14	Saratoga Hotel	Saratoga Springs, NY
Vermont	March 31 & April 1	Burlington Sheraton	Burlington, VT

D. A list of Section 1 Past NIAAA Presidents, Past Board Members and Region A at-large representatives were enclosed in everyone's binders

IV. New Business

A. NIAAA 2007 Board Goals were reviewed.

Memberships are up. Walter Sargent (MA) told the group that dual memberships were voted in by Massachusetts. He felt it appears to be successful. There are 6 out of 8 states with dual memberships in Section 1.

Mike Blackburn spoke to the expansion of the National Executive Directors Council.

1. Strategic Plan Items to be addressed in 2007 were reviewed.
Copies of the Strategic Plan were distributed.

B. Selection of Male and Female Student Essay Scholarship Winners

State Nominees from Section 1 were ranked by each state and the sectional winners were:

John Mackintosh (NY) and Caroline Andrew (VT).

C. Frank Kovaleski Award – Section 1 Process Discussion

There is a July 1 deadline to move a name forward for our nominee. Mike Lunney (RI) asked for discussion regarding the establishment of a process for future years. It was agreed that each state's nomination would be gathered by the Section Representative and sent in a packet to the state liaisons to be ranked. Each state will rank the candidates in number order (1 being the best). The nominee with the lowest point total will be the Section 1 nominee.

We discussed establishing an award to be presented to the Section 1 nominee so that the person would be recognized whether he/she wins the National Award or not. Should we establish a pool of names? Do we move our nominee through again if he/she does not win at the national level? Ideas and discussion are welcome and instead of discussing it here and now, everyone's thoughts and ideas are welcome. Walter Sargent (MA) felt that the decision to bring a name forward again should be each individual state's choice. The Section would then have the opportunity to decide who the best candidate would be. Nothing was voted on at this meeting. Marty Ryan (ME) felt the awards committee should take charge and come up with criteria, etc. and throw it back at the sections. The awards committee could establish more concrete rules etc. The nominations are Rich Lewis (MA), Allan Mallanda (NY), and Marty Ryan (ME). Bob Rossi was asked to bring our ideas back to the awards committee and hopefully they will come up with a policy. Gerry Durgin (ME) felt that each state needs to do a better job nominating.

D. Marketing

A part time marketing person for the NIAAA is going to be hired in July. Four candidates will be interviewed at the summer board meeting.

E. State Certification Program Coordinator

States were asked to designate a person to help handle issues regarding the certification process. Many states were already aware of this issue and had people in place.

F. Small Group Discussion

Question #1:

The Tag Line everyone liked and supported was Option A:
Showing the Way – Leadership, Education and Service

Question #2:

It was agreed that the each state would prefer to make decisions on a case by case basis. Everyone agreed that any new revenue stream needs to be considered but we need to be cautious about establishing initiatives that don't pan out.

G. NIAAA Presentation – Mike Blackburn / Gerry Durgin

Section 1 was commended for our interest and input in NIAAA issues. The importance of dual membership was discussed.

Web casting will continue for now and continue to be evaluated. The NIAAA will keep offering 501,502, 504 & 506 in the fall.

Office Relocation preparation continues and much time and energy has been spent in preparing the NIAAA for the big move.

The partnership with Federation is moving forward. The NIAAA enters into a full partnership with the NFHS for the conference. The NIAAA will take over full ownership of the IAA magazine this July. We will be 40% partners this year. We are starting to sell ads to the magazine. Some of the NFHS staff will still be working with the NIAAA.

We just received \$70,000 for the Anaheim conference.

The NIAAA Outreach program aided 75 AD's last year. The application is now online for states to receive this. South Carolina, Washington, DC, Los Angeles and Chicago have all expressed interest in the program.

AIQ has a new CEO and is changing their marketing approach. To make this go they need to tell our membership what has happened and how have they improved themselves.

Coach's locker is still providing us with product.

H. Leadership Training Program Update

799 will be developed this year.

703,705 will be revised.

I. Committee Information

1. Awards – Bob Rossi (NJ)

Have state awards chairs attend the meeting at the conference.

State liaisons and leadership training coordinators will be recognized at the conference. Citation award winners should be AD's

2. Certification –

3. Credentials – Bob Hopek (NJ)

4. Publications -

5. Retired Members -

6. Endowment – Allen Huestis (RI)

7. Hall of Fame

8. NEN – National Emergency Network – Dave Martens (NY)
NEN is up to date. Katrina relief 40 schools in 14 states have sent aid to New Orleans. Sections 3,5,6,7 haven't yet donated. We are still having materials sent.

9. Sports Turf

J. NEDC Non Voting Representation on the Board

This will be discussed at the summer meeting.

Who will pay these expenses?

K. Secretary Election

L. Future Conferences

1. Nashville, Tennessee -- December 14-18, 2007
2. San Diego, California-- December 14-18, 2008
3. Dallas, Texas-- 2009 Gaylord Texan
4. Orlando, Florida-- 2010

V. Miscellaneous Section Business/Information Reminders

A. Summer Institute Update

1. Brochures

B. Financial / Budget Report (Dennis Fries, NY)

1. 2007-08 dues were kept the same.

Motion was made to keep the \$200/delegate in each state figure Allen/Marty and each state will be responsible for their lodging when attending the Section Meeting.

Dennis Fries discussed the need to open a Section 1 checking account for audit/tax purposes. On a motion made by Carol Dozibrin (NH) and seconded by Walter Sargent (MA), it was unanimously approved that Dennis is authorized to open the account.

C. Other

VI. Around the Table/Adjournment 5:58

It was noted that Dave Martens (NY) was able to par the hardest hole on the Newport National Golf Course earlier in the day! How did you do on the other holes Dave?

Respectfully Submitted by: Mike Lunney