



National Interscholastic Athletic Administrators Association, Inc.

Section 1

www.section1niaaa.org

April 8, 2004

Minutes

April 8, 2004

Samoset Resort, Rockport, ME

2:00pm

I. Welcome

- A. Introduction of NIAAA Representative: Frank Kovaleski, NIAAA National Director
- B. Introduction of Attendees:
 - (CT) Joe Tonelli, Fred Balsamo, Paul Mengold;
 - (NH) Carol Dozibrin;
 - (NJ) Bob Hopek;
 - (NY) Dave Martens, Al Mallanda, Pat Pizzarelli, Dennis Fries;
 - (MA) Walter Sargent, Jim Ashley;
 - (ME) Marty Ryan, Gerry Durgin, Alfred "Bunky" Dow, Jim Murphy;
 - (RI) Allen Huestis, Mike Lunney;
 - (VT) Mike O'Day, Bob Hingston;
 - (NIAAA) Frank Kovaleski, National Director
- C. Pass around roll sheet: Done.
- D. General Information items: Dennis Fries extended thank-you's to all for the support shown to his Chairmanship of Section 1 and the hospitality shown as he has attended the respective AAA State Conferences.
- E. Bob Hingston, President VSADA, agreed to scribe the minutes... Thanks.

II Old Business

(All minutes in Addendum #1)

- A. Accept 2003 March 14, 2003 Minutes (**Golden Rod**)
Walter Sargent moved, Mike O'Day seconded **approval** of the minutes – **carried**.
- B. Accept December 14, 2003 Sectional Minutes from National Conference in Indianapolis (**Salmon**)
Allen Huestis moved, Walter Sargent seconded to **approve** the minutes – **carried**.

Other minutes included in the packet (FYI):

1. NIAAA Brd of Dir. – Dec. 2003 (**Green**):
2. State AAA Executive Directors – Dec. 2003 (**Blue**):
3. NIAAA Delegate Assembly - Dec. 2003 (**Pink**):
4. Annual Conference Meeting - Dec. 16, 2003 – (**Yellow**):
5. NIAAA Brd of Directors – Feb. 2004 (White):

C. Update of 2004-2005 State Conferences

CT: March 23-24, 2005 in North Haven (TBA)

MA: March 22-27, 2005 at the Hyannis Sheraton in Hyannis, MA

ME: April 5-8, 2005 at the Samoset Resort; Rockport, ME

NH: May 25-27, 2005 at the Red Jacket in North Conway, NH

NJ: March 21-24, 2005 at the Borgata Casino and Resort; Atlantic City, NJ
Section 1 meeting in (NJ): Monday, March 21, 2005

NY: March 16-19 at the Prime Hotel; Saratoga, NY

RI: *with MA*; March 22-27, 2005 at the Hyannis Sheraton in Hyannis, MA

VT: March 14-15, 2005 at the Sheraton Hotel; Burlington, VT

D. Each state brought their conference programs and distributed them to other states.

III. **Review NIAAA Board of Directors and At-Large Rotation (Addendum #2)**

- A. 1. Review of Board of Directors Candidate, Campaign procedures, and Section 1 Rotation cycles (**White, #1**)
2. Section 1 meeting rotation (**White, #2**): Mike Lunney (RI) replacing Dennis Fries after the December 2005 Conference.
3. Section 1 2005 State Conferences: Date and location (**White, #3**): Done.
4. Section 1 Past Board Members and Region 'A' At-Large Representatives (**White, pg. #2**) (FYI)
- B. Section 1 Information
1. Rhode Island selection is **Mike Lunney** to replace Dennis Fries in December 2005 as Section 1 Representative to the NIAAA
2. Gerry Durgin – Section 1 nominee for At Large Region A election in New Orleans 2004.

IV. **New Business**

- A. NIAAA 2004 Board Goals (**Addendum #3**) (**White**)
1. NIAAA newly approved changes to the President-Elect Procedure (**Golden Rod**)
 Some discussion of these procedures but no issues raised.
2. Discussion items regarding the President-Elect position (**bottom of Golden Rod page**)
 Much discussion was given concerning the reasons for these proposals. Walter Sargent felt that being able to be nominated in a person's third year might be desirable in that the person would be more knowledgeable of the NIAAA and this position.
- Items discussed**
- a) allowing board members to run for President Elect at the end of their third year on the board; and
- b) the President Elect should vacate his/her board seat and be replaced according to the by-laws.
- After more discussion, Fred Balsamo moved, Dave Martens seconded to **not support** either of the last two items from the President-Elect Ad Hoc committee – **carried**.

B. Second Strategic Plan information (**Addendum #4**)

(**Yellow** – 2005-2010 Timeline - pg. 1; Committee Membership - pg. 2)

1. Open discussion of the three strategic plan areas: finance, operations and programs. Kudos and support were expressed for Marty Ryan as chair. of the Strategic Plan Operation area. Frank Kovalski spoke to the importance of this initiative.
2. Question generating activity in small groups...
(See last page of these minutes for responses)

C. Leadership Training Update: (**Addendum 5**)

1. State Leadership Training Program Coordinators Meeting
Indianapolis, Indiana –Sept. 18 - 20, 2004
2. New Courses Developed
 - a. 517 – Athletic Training:
 - b. 518 – Equipment: All aspects of equipment management. Ordering, receiving, distributing, inventorying, etc.
 - c. 519 – Curb Appeal: A powerful concept to help with the perception of a school district.
3. LTP New Course Videos (FYI)
 - a. LTC 507, LTC 514:
4. Leadership Training Summer Institutes - 2004
 - a. Section 1 - Brewster, MA, August 8-10:
 - b. Section 2 - Williamsburg, VA, June 27-28:

D. Committee Reports/Items

(Section 1 Committee people and committee pool candidates) (**Addendum #6, Yellow**)

1. Awards - Bob Rossi: Please submit DSA nominations from each state.
2. Certification – Frank Kovalski: The numbers are up all over the country.
3. Credentials – Bob Hopek: We doubled the number of members voting with the new system at the National Conference.
4. Publications – Gerry Durgin: The ‘IAA’ is very good. There is a new project on the horizon, updating the “Athletic Administrator of the ‘90’s” publication. Kudos to Gerry Durgin for a great job as the chairman of the Publications Committee.
5. Retired Members – Carol Dozibrin: At this year’s conference the retired directors went to a luncheon and are recommending that their meeting remain a luncheon. They are always looking for membership addresses.
6. Endowment – Allen Huestis: Only two Section 1 states sponsored bowling lanes at last years conference. We are looking for more involvement this year with sponsoring some part of the golf tournament and/or making a donation to the endowment fund.
7. NFHS Hall of Fame: Less NIAAA members making it in. We may have to do something on our own with the NIAAA.
8. NEN – National Emergency Network – Joe Tonelli: This membership service continues to work well. Remember to keep the NEN cards in your glove compartment/briefcase/suitcase, etc.
9. Sports Turf– Frank Kovalski: There is an ad-hoc committee looking to enhance this area. Also, the curb appeal course will add status to this area.

E. Future Conferences

New Orleans, Louisiana-- December 10 – 15, 2004

Orlando, Florida -- December 13 – 18, 2005

Anaheim, California -- December 8-13, 2006

V. NIAAA Presentation – Frank Kovaleski

- a. National sponsorships – Frank Kovaleski asked that we support the National Sponsorship programs. **Clear Defense** is giving back \$25/brd (\$20 to State/ \$5 to NIAAA Endowment fund). Coaches Locker is similar program with a percentage of the gross orders split between the state of the order and the NIAAA. Al Mallanda asked if this status gives these national sponsors any special benefits at any particular state conference (a free booth or speaking privileges). The answer is NO. No special accommodations need to be given to a national sponsor.
- b. Membership information – More members is always desirable.
- c. **NIAAA.org** Web page: new look and new demographic page (**Addendum # 7, Yellow**)
Our web site is no longer connected to the NFHS web server. Assistantcoach.com is on board to assist us in developing our **www.niaaa.org** web site.
- d. NIAAA Past Presidents information – (**Addendum #8, Blue**): FYI
- e. A suggestion was made by Dave Martens and others that an endorsement signature of the liaison or State AAA Executive Director be required on all committee application forms. Frank will bring this suggestion to the board.

VI. Miscellaneous Section Business/Information Reminders

- a. Summer Institute (Brochure in front cover pocket): Distributed and discussed.
There was much discussion of the SI. While it appears that there may be a total project loss for this membership service this year, everything will be done to keep our costs down. We will be looking for sponsors. Right now there is a projected negative balance of \$1,700.00. That is \$60/delegate. More to come...
- b. Athletic Director Magazine: No further information or discussion at this time.
- c. Financial/Budget report – DF (**Addendum #9**)
 1. Summer Institute – Massachusetts will cover the bill and be reimbursed for all expenses.
 2. Financial considerations for Gerry Durgin's election campaign: \$1,300.00 is dedicated to the Gerry Durgin election campaign. Gerry is working on his flyer and is looking forward to the campaign.
 3. 2004-2005 dues: After much discussion, Marty Ryan moved, Joe Tonelli seconded to support a dues of **\$200.00/delegate – carried**. (Billing to follow)
- d. Other:
 - 1) Dennis Fries spoke about the importance of asking members to turn their cell phones off during conference events and/or meetings.
 - 2) Corporate sponsorship of the National Conference Hospitality room was discussed. Approval was given to proceed with this concept.
 - 3) Great job by Maine in hosting our meeting.
 - 4) Section 1 pins need to be reordered. Please communicate your state's needs to: D. Martens.

VII. Around the Table/Adjournment

Adjourned: 5:55 pm

(Minutes to be sent to Bruce Whitehead)

2004 Sectional Meeting Small Group Activity

Section 1 Responses

- 1) What are the areas/programs of the NIAAA that you feel are the most beneficial to you as an athletic administrator?

LTC's, certification, tremendous leadership, National Conference workshops, keynote speakers at the national conference, publications: 'IAA' magazine, videos, and other publications, the networking that is provided by our national programs, the web site, and the way programs like these elevate the level of respect given athletic administration.

- 2) What areas or programs could/should the NIAAA improve upon?

Continue being innovative; lobby for State recognition of the CAA by departments of education; work to keep membership at a constant level; continue working to improve communications and services with state associations; the NIAAA National office should do a review of its location and staffing (advantages/disadvantages) and its proximity to the NFHS offices; continue to keep a balance between the LTC's and workshops at the national conference; and to review the Delegate Assembly process (is it functioning the way it was intended?).

- 3) How could communication between the NIAAA Board and its membership be improved?

Promote the December conference as a NFHS/NIAAA production put on jointly to promote more NIAAA programming; continue having NIAAA leadership attend Section meetings; weekly/monthly NIAAA update emails; continue to keep membership up-to-date through the use of higher levels of technology.

- 4) How could the NIAAA membership be increased in your state and/or section?

Promote dual state/NIAAA memberships; address Middle School AD's; better advertising; list the active membership in the 'IAA' and state newsletters; try to have the AAA (both state & NIAAA) included in a school's State Public High School dues.

- 5) In general terms, how would you rate the following areas and would you suggest improvements in any of these areas?

- a. Certification – **Outstanding**
- b. LTC program – **Outstanding** – should not have limited offerings at the December conference; continue developing courses and/or dividing some courses into an A & B; continue the great work.
- c. Awards – **Outstanding** - work to communicate the process more clearly to the membership; seek more candidates from more states; great program...
- d. Publications – **Outstanding** - can there be an index listing in the spring issue (or on line) indicating the year's topics or a larger listing indicating the year and season of the article's publication?

- 6) Are there any other suggestions you would like taken to the National Board?

Our 27 year relationship with the NFHS should be maintained. However, our 'NIAAA' autonomy needs to be defined.